



Heidi Makoutz

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Experience

Makoutz Photography and Design, Millville, MN

6/07-Present

- Establish clientele for own company.
- Portrait, Baby, Event, Panoramic and Landscape Photographer.
- Design Invitations, Identity Package and Company Logo.
- Web front-end designer, content manager and client relations.

First American Funds Advisors, Minneapolis, MN

4/10-Present

- Handle compliance submission process to partner firms.
- Manage and maintain conference data and related projects.
- Manage web fulfillment process for marketing materials.

One Yoga Non Profit, Minneapolis, MN

10/09-5/10

- Update content on Facebook, Twitter, Constant Contact.
- Maintain Newsletter Content.

Career Services: Concordia University Wisconsin, Mequon, WI

9/07-5/09

- Designed promotional material.
- Redesigned layout of Career Services Department website.
- Trained new office workers.

Skills

- Adobe Creative Suite CS4
- Microsoft Office 2007
- HTML/CSS
- Mac and PC efficient
- Final Cut Pro

Volunteer

- Ronald McDonald House
- Dorothy Day House
- Bluff View Elementary
- Penfield Children's Center
- Explore Mentor
- St. Patrick's Church

Awards

- Presidential Scholarship
- Dean's List
- Alpha Chi

Education

The Art Institutes International Minnesota, Minneapolis, MN
Associates of Applied Science degree in Web Design & Interactive Media

6/10

Concordia University Wisconsin, Mequon, WI
Bachelor of Arts degree in Fine Art with Graphic Design Emphasis
Minor in Marketing

5/09

Exhibits

Lakefront Festival: Milwaukee Art Museum, Milwaukee, WI

6/09

Synergy: Concordia University Wisconsin Art Gallery, Mequon, WI

5/09